



## **Consent for Psychological Testing**

Clients have the right to be informed of certain policies and procedures before giving their consent for psychological assessment. Please read the following information carefully. A psychological assessment can provide much insight and understanding about the client being tested. This information will assist the client, professionals and family members as to how best assist the client achieve his/her goals (e.g. perform better academically, improve behavior, diagnose the client, etc.). Testing is typically not an emotionally charged activity but anxiety and/or frustration can arise during certain tests. Also, testing results can lead to a mixture of reactions from clients or his/her parents. We will do what we can to mitigate any negative impact this has on the client.

### **Psychological Testing:**

- Psychological assessment can take from 4-10 direct face to face hours across 2-4 sessions. More sessions may be necessary. The assessment may include classroom observations, contacting and talking with other professionals, a clinical intake with client and/or parents, several testing sessions and a feedback session.
- A cancellation with *less than 24 hours notice* will be charged to the client and added to the total fee.

### **Testing Fees:**

- Unless otherwise specified, testing fees are \$5500.00 per battery. Sometimes there are additional testing fees due to special circumstances or needs of the client. Any changes in fees will be discussed and agreed upon before conducting the testing. Half is due at the beginning of testing with the balance due when Dr. Conway provides you with a feedback session and a comprehensive report.
- Reduced fees are available when testing is provided by a psychological assistant or intern, both of whom are under the supervision of Dr. Conway. Fees would be discussed with you in advance, and half would be due at the beginning of testing with the balance due when you are provided with a feedback session and a comprehensive report.

### **Confidentiality:**

All information disclosed within sessions is confidential and may not be revealed to anyone without the client or guardian's written permission, except where disclosure is mandated or allowed by law. These situations include:



1. The therapist believes that a client may be a danger to oneself, another, or another's property, and that disclosure is necessary to prevent that danger. In the case of danger to another, the counselor is required to notify the police and take reasonable steps to warn the intended victim.
2. There is reasonable suspicion of actual or potential child abuse (emotional, physical, sexual) or neglect involving the client or other known by the client.
3. There is reasonable suspicion of neglect or abuse of a dependent adult or elderly person.
4. A client is "gravely disabled" (i.e. is unable to take care of basic needs such as feeding, self-grooming, getting home safely).
5. A valid court order (e.g., legal subpoena) is issued for a client's files.

In addition, psychological assistants and/or doctoral interns will sometimes do some of the testing, scoring, and writing of reports. Test-scoring assistant(s) will sometimes have access to test record forms when assisting with test scoring, which will take place under my supervision. Administrative staff will have access to some information for billing and other administrative activities.

### **Clinical Files:**

The law requires that written records of services be maintained to help assure that clients are receiving a consistent quality of care. A confidential file will be maintained to provide a written record of services. All raw test data will be kept for a minimum of 7 years.

### **Contacting Me**

I am often not immediately available by telephone. When I am unavailable, my telephone is answered by voice mail which I check throughout the day. I will make every effort to return your call on the same day you make it with the exception of weekends and holidays. If you are difficult to reach, please leave some times when you will be available. If you cannot reach me, and you feel that you cannot wait for me to return your call, you should call your family physician or 911. If a family member is threatening violence or suicide, you need to call 911. The police are well trained to handle situations ranging from suicidal individuals to out-of-control teens. Additional numbers that may be helpful include: California Youth Crises Line (800) 843-5200, Child Abuse Hotline (800) 540-4000, Domestic Violence Hotline (322) 681-2626, Elder Abuse Hotline (800) 992-1660 and Suicide Prevention Center (310) 391-1253. If I am unavailable for an extended time, I will provide you with the name of a trusted colleague whom you can contact if necessary.

Your signature below indicates:

- You have read and fully understand all of the policies and procedures described above.



**Karen Conway, Ph.D., BCBA-D**

Licensed Clinical Psychologist

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State of California License #PSY 8501

- You understand that violation of any of these policies may result in the termination of services.
- You are voluntarily consenting to and authorizing Karen Conway, Ph.D. BCBA-D. to provide psychological testing services.

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Client/Responsible Adult – **SIGNATURE**

**DATE**

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Client/Responsible Adult – **PRINT NAME**

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Name of Child to be Tested – **PRINT NAME**